



## **Brambles Catering Assistant/Housekeeper**

### **Job Description**

**Reports to:** Setting Manager

**Hours of work:** TBD depending on Setting requirements

**Salary:** Dependent on experience

**Location:** TBD - Brambles Cholderton or Brambles Wilton

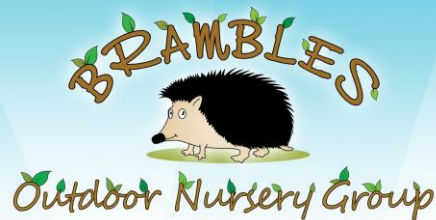
#### **The Brambles Ethos**

Brambles Outdoor Nursery Group is a multi-award winning, Ofsted registered group with multiple settings nestled within the beautiful Wiltshire countryside. We take inspiration from the Forest School ethos and use a nature-based approach to encourage our Bramblers to explore the world using the environment around them to enrich their journey. We believe wholeheartedly in wellness. Our aim is to give children the tools they need to regulate their emotions, feel safe and work together so that they can become resilient adults who are able to deal with whatever life has to offer.

Overall, we aim to provide a joyful experience at Brambles that promotes honesty, positivity and mutual respect. We expect our staff members to aspire to be the very best within our industry and we support them to achieve this through the offering of a positive working environment, peer to peer learning and continuous career development.

#### **Main Duties**

- Preparation and service of food and beverages using seasonal, fresh ingredients and working within the financial parameters set by the Director/Setting Manager.
- Ensuring that food is at the correct temperature and tastes delicious and looks attractive.
- To ensure daily bookwork and temperature records are kept to required standards.
- Ensure all equipment, refrigerators and storerooms are kept clean and tidy.
- Ensures food supplies are stored correctly.
- Manage orders and receiving of all food and supplies as required.
- To make sure the kitchen and service areas are clean, tidy and well presented at all times.
- Be responsible for the cleanliness of the nursery and for maintaining high and consistent standards.
- Take initiative to perform cleaning and tidying tasks as and when required.



- Report cleaning supply requirements and stock levels to the Setting Manager.
- Report any Health and Safety concerns to the Setting Manager.
- Vacuuming, dusting, mopping, scrubbing. Buffing and disposing of waste.
- To maintain confidentiality on all nursery matters.

This list is not exhaustive and other tasks may be added as directed by your managers as and when necessary to ensure the proper running of the nursery.

### **Benefits**

- An employee childcare discount.
- Great hourly rate.
- An additional day holiday for each year of service, up to a maximum of 5 years.
- Private Health Care through AXA once you have passed your probation period.
- The opportunity to use the Brambles Cholderton Family Pass.
- Training and Development Support.
- A yearly performance pay review.
- Mental Health Support Package.
- Christmas Party.

### **Commitment to Safeguarding and Child Protection**

We take the safeguarding and welfare of all children at our Nursery extremely seriously. Therefore, at all times our Practitioners will:

- Safeguard the children's wellbeing and maintain the public's trust in the Nursery.
- Provide a safe environment.
- Identify children who may be in need of extra help or who are suffering or are likely to suffer significant harm.
- Promptly raise any concerns to the Nursery's Designated Safeguarding Lead and work with other services as needed.
- Attend the relevant safeguarding training and relevant training as required.

### **Pre-Employment Checks**

Any offer of employment will be subject to a number of vetting checks including but not limited to a satisfactory Enhanced DBS, a Child barred list check, qualifications, ID check and references.

### **Training and Development**

Child protection, First Aid, Safeguarding and other relevant staff training is mandatory for staff and is provided online via EY Central or an inhouse course.